**MINUTES OF A MEETING OF HIMLEY PARISH COUNCIL HELD AT THE COMMUNITY CENTRE, SWINDON ON WEDNESDAY APRIL 13TH 2016 AT 7.00 PM**

**PRESENT :- MRS Y NOCK PRESIDING**

**PRESENT COUNCILLORS :- MR R LEES, MRS S OLIVER, MR P HEMMING, MRS M SINCLAIR, MR M CRISP,**

**APOLOGIES :- MRS S FROST, PCSO L JONES, PCSO L IRVING**

The minutes of the previous meeting held on Wednesday 16th March 2016 at the Community Centre, Swindon, as circulated to all members were signed as a true record.

MATTERS ARISING FROM LAST MEETING –

* It was confirmed that the notice board had been ordered on 6 week delivery. The clerk had received an email to advise that completion would be around 5/5/16 and we would be contacted to confirm delivery arrangements. Cllr Lees advised that he would contact Highways regarding this being erected on the Housing Assn land fronting Gospel End Road.
* The clerk has made investigations regarding purchasing a tablet to undertake Parish Council administration and an application for a grant from the Transparency Fund has also been submitted with the hope that this will fund some of the expenditure. It has been agreed that the purchase will take place as soon as possible and is not dependent upon the grant being successful.
* Himley Cricket Club noise complaint had been sent to the Senior Environmental, Health and Licensing Officer. No reply had been received by HPC.
* Following the request at last month’s meeting to contact Steve Gallis, the Ranger at Baggeridge Country Park, it was decided that this should not be done. Cllr Sinclair had advised that the tidiness of the areas that caused concern had been much better so no contact was made by the Clerk.

Cllr Sinclair advised that she had subsequently spoken to Steve Gallis and that he had explained that he was doing the best that he could with the staff and volunteers that he had available. She enquired about the qualifications that staff held and queried that all staff and volunteers had proper training and that all qualifications required to operate machinery and vehicles were in place and kept up to date.

PLANNING APPLICATIONS STILL UNDER CONSIDERATION : –

* 16/00112/FUL – 4 Fir Street – 2 storey side extension and porch – val 08.02.16, consultation expiry 01.03.16, deadline 04.04.16, C.O. Paul Thompson.
* 16/00153/FUL – 52 Chalmers Road, G End – Garden Shed and greenhouse – val 18.02.16, consultation expiry 11.03.16, deadline 14.04.16, C.O. Paul Thompson.

PLANNING APPLICATIONS : –

* 16/00295/FUL – 12 Himley Lane-2 storey side extension – val 05.04.16, consult to 29.04.16, deadline 31.05.16, C.O. Paul Thompson.

PLANNING DECISIONS : –

* 16/00118/FUL - 6 Ward Road-conservatory, approved 17.03.16
* 16/00107/FUL - The Lodge, Churns Hill Lane-demolition and erection of replacement dwelling, approved with conditions 18.03.16
* 16/00104/LUE– Land east of Red Lane, Gospel End – Lawful Development Certificate for existing use as a builder’s yard, val 04.02.16, C.O. Laura Moon, permitted 23.03.16.
* 15/00811/FUL- Erection of bungalow on land east of Red Lane, Gospel End, Case officer Laura Moon, approved with conditions 23.03.16
* 15/00826/FUL and 15/00832/LBC – Owl Conservation and Visitor Centre, Walled Garden, Himley Hall – approved with conditions 31.03.16

SOUTH STAFFORDSHIRE COUNCIL:- None

ANY OTHER BUSINESS INCLUDING RESIDENTS COMPLAINTS :-

* The HSBC bank statement was presented for information purposes.
* The police crime report to 04/04/2015 had been received by email from PCSO Irving as she was unable to attend the meeting. There were a total of 14 crimes reported in Wombourne, Swindon and Himley. These were categorised as Burglary other -3, Criminal damage (exc arson) – 1, drug offences – 4, more serious violent crime with injury – 1, other theft -1, other violence against the person -2, theft from motor vehicles -1, vehicle interference -1. Also a request that a PCSO attends the meeting in May to explain the new format of the reports again is to be made.
* The notification of the Annual Audit was given to the Chairman to display on the notice board.
* Cllr Lees advised that if there is no District Council Election at a time when a Parish Election has to take place, Himley Parish Council would be liable for all of the election costs which could run into £’000’s and due to this some S Staffs parishes received massive bills last year. This needs to be considered and built into future years Precept requests.
* The litter bin by the Commemorative bench in Himley is still being filled by Friday after it is emptied on Tuesdays, some weeks it is full by Wednesday. It was agreed that we need either a twice weekly collection, a bigger bin or another bin. The clerk is to contact SSDC regarding this.
* A resident had enquired about Superfast Broadband for Himley, it is scheduled for the latter half of this year.
* A request to SSDC for a litter pick on Penn Road, Gospel End, the B4176 Himley by-pass and High Arcal Road is to be made by the Clerk.
* Following the accident outside The Seven Dwellings on 2nd April, possibilities were discussed to see if there is any more we can do to slow the speed of traffic through the village. Cllr Nock will raise this at the Police Forum next Wednesday 20th April. County will be asked to install a concrete bollard on the verge.
* Cllrs are to visit the websites of other local Parish Councils to see what they currently include on these sites. At next month’s meeting we will have a discussion regarding the proposed content of HPC web site and Cllr Lees will then ask for a quotation for this to be set up and managed on a monthly basis from SSDC.
* Cllr Lees advised that he had been contacted by a resident in Gospel End concerning the flying of model airplanes on a piece of land adjacent to the entrance to Baggeridge Country Park. He confirmed that this matter had been dealt with.
* It was reported that a person within South Staffs had been convicted of fly tipping and fined £2875. More prosecutions are in the pipeline.
* Cllr Crisp sought information regarding the unacceptable height of trees growing which were causing problems for a Himley resident. He was advised to tell the resident to contact Enforcement if this matter could not be solved locally between residents.

ACCOUNTS FOR PAYMENT –

* 100382 £36.11 – S Farley Admin expenses.
* 100383 - £251.85 – Zurich Insurance.

DECLARATION OF INTERESTS AND DISPENSATIONS - None.

Section 17 – reminds Parish Councils to review if any of the decisions made at the Parish Council meeting have implications in relation to crime, disorder, anti-social behavior or community safety in general.

DATE & TIME OF NEXT MEETING :-

**Wednesday 18th May 2016 at 7.00pm**

There being no other business the meeting closed at 8.27pm.